

Minutes
Nevada State Emergency Response Commission
Planning & Training Subcommittee Meeting
Professional Engineers and Land Surveyor's State Board Room
1755 E. Plumb Avenue, Suite 130
Reno, NV
June 15, 2006

Members Present

Carolyn Levering, Chair
Gary Corona
Margie Gunn (teleconferenced)
Steve Tognoli
Richard Brenner, Ex-Officio

Staff

Karen Kennard
Suzanne Adam
Bruce Ferrel
Glade Myler

Guests

Joe Curtis
Harriet Ealy
Eric Eggen
Scott Henneforth
Doug Homestead
Kacey KC
Kelly Kuzik
Cathy Ludwig
Alex Morey
Craig Nixon
Russel Peacock

I. Call to Order

Carolyn Levering called the meeting to order at 9:03 a.m.

II. Introductions

Members, staff, and guests introduced themselves as shown above.

III. Old Business

A. Approval of the April 6, 2006 meeting minutes

Steve Tognoli made a motion to approve the minutes of the April 6, 2006 meeting. Gary Corona seconded the motion which was approved unanimously.

B. Discussion/Review of LEPC questionnaire to identify declared levels of response and training required

Karen Kennard compiled a spreadsheet from the responses of the LEPC questionnaires. The Committee reviewed these questionnaires in February 2006 and had some questions. Ms. Kennard advised additional information has been received since the last meeting, with no response received from Nye and Lander County LEPCs. The Committee stills needs to review the questionnaires and possibly have training to ensure all LEPCs have the same understanding of their hazardous materials capabilities. Ms. Levering stated the reasons for the LEPC questionnaire were for purposes of grant funding, and shared resources for neighboring counties.

Ms. Kennard added the LEPCs advised this questionnaire led them in the direction necessary when completing their grant applications.

Richard Brenner advised SERC staff to contact Nye and Lander counties about submitting their LEPC questionnaires.

Ms. Levering will draft a cover letter to send to all LEPCs with the compilations.

No action was required.

IV. New Business

A. Discussion/Review/Recommendation of fiscal year 2007 United We Stand grant applications

Ms. Kennard stated the State agencies applying for the United We Stand (UWS) grant have not had previous grants with the SERC. Therefore, there are no administrative requirements for them. A discussion ensued about compliance issues and standards for LEPCs versus the State agencies. Ms. Kennard advised the current policy does state the grant applications will be reviewed to ensure compliance with state terms and conditions. Consequently, everything SERC currently has in effect also applies towards this grant.

Ms. Levering suggested the Committee focus on the compliance issues, with the exception of the State agencies.

Carson City LEPC – Margie Gunn made a motion to recommend approval of Carson City’s grant application as administratively compliant.

Mr. Corona seconded the motion which was approved unanimously.

Churchill County LEPC – Mr. Tognoli made a motion to recommend approval of Churchill County’s grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

Clark County LEPC – Mr. Corona made a motion to recommend approval of Clark County’s grant application as administratively compliant.

Mr. Tognoli seconded the motion which was approved unanimously.

Ms. Levering is a member of the Clark County LEPC and abstained from voting.

Douglas County LEPC – Mr. Tognoli made a motion to recommend approval of Douglas County’s grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

Elko County LEPC – Mr. Tognoli made a motion to recommend approval of Elko County’s grant application as administratively compliant.

Ms. Gunn seconded the motion which was approved unanimously.

Mr. Corona is a member of the Elko LEPC and abstained from voting.

Esmeralda County LEPC – Mr. Corona made a motion to recommend approval of Esmeralda County’s grant application as administratively compliant. Mr. Tognoli seconded the motion which was approved unanimously.

Eureka County LEPC – Mr. Tognoli made a motion to recommend approval of Eureka County's grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

Humboldt County LEPC – Bruce Ferrel advised Humboldt County LEPC had an exercise on June 9 but has not submitted the exercise report to the SERC office. Mr. Tognoli made a motion to recommend approval of Humboldt County's grant application contingent upon submission of the June 9 exercise report to the SERC office. Mr. Corona seconded the motion which was approved unanimously.

Lander County LEPC – No grant application submitted.

Lincoln County LEPC – Mr. Tognoli made a motion to recommend approval of Lincoln County's grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously. Ms. Gunn is a member of the Lincoln County LEPC and abstained from voting.

Lyon County LEPC – Mr. Corona made a motion to recommend approval of Lyon County's grant application as administratively compliant. Ms. Gunn seconded the motion which was approved unanimously. Mr. Tognoli is a member of the Lyon County LEPC and abstained from voting.

Mineral County LEPC – Mr. Tognoli made a motion to recommend approval of Mineral County's grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

Nye County LEPC – Mr. Ferrel stated the Nye County LEPC advised they were reviewing their hazardous material response plan and should be done in June 2006. In addition, they have not held the four quarterly meetings. Mr. Ferrel advised the earliest Nye County LEPC could be compliant would be October 2006.

Mr. Tognoli made a motion to recommend approval of Nye County's grant application contingent upon submission of administrative requirements to the SERC, and submission and approval of their hazardous materials response plan. Mr. Corona seconded the motion which was approved unanimously.

Pershing County LEPC – No grant application submitted.

Storey County LEPC – Mr. Tognoli made a motion to recommend approval of Storey County's grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

Washoe County LEPC – Mr. Tognoli made a motion to recommend approval of Washoe County's grant application as administratively compliant. Mr. Corona seconded the motion which was approved unanimously.

White Pine County LEPC – Mr. Corona made a motion to recommend approval of White Pine County's grant application as administratively

compliant. Mr. Tognoli seconded the motion which was approved unanimously.

B. Discussion/Review exercise/incident reports submitted by Elko and Storey County LEPCs

The Committee reviewed the exercise/incident reports for both Elko and Storey County LEPCs.

Mr. Tognoli made a motion the Elko and Storey County LEPCs are compliant. Ms. Gunn seconded the motion which was approved unanimously. Mr. Corona is a member of the Elko County LEPC and abstained from voting.

C. Discussion/Review of National Response Team (NRT) planning guidelines and SERC policy regarding the necessity to update hazardous materials emergency response plans

Ms. Kennard advised Mr. Ferrel did an extensive review of the NRT Planning Guide and found there is a necessity to update plans yearly regarding ongoing equipment purchases for resources, and updating telephone numbers, addresses and training schedules. A discussion ensued.

Mr. Tognoli made a motion to recommend to the Policy Committee they revisit the policy which allows LEPCs to send letters stating there are no changes to their plan; and consider mandating a minimum yearly update to LEPC plans pertaining to training schedules, contact and equipment lists. Mr. Corona seconded the motion which was approved unanimously.

IV. Public Comments

No public comments.

V. Adjournment

Ms. Gunn made a motion to adjourn at 10:00 a.m.